

# Mobile Youth Work Coordinator

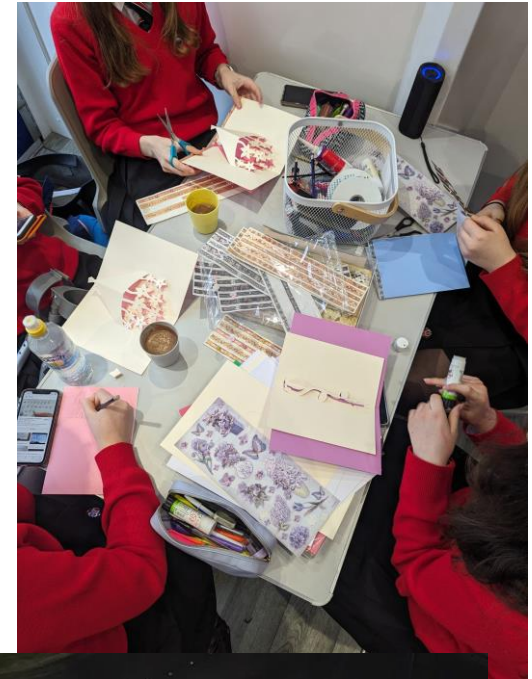
Bar 'n' Bus Trust is a Christian charity delivering professional, community-based youth and community work programmes and services for young people aged 10-19.

Work includes:

- Mobile Youth Work - positive activity & engagement sessions using our bespoke Mobile Youth Vehicle
- Detached Youth Work - on the street, engaging young people in the places they choose to gather
- Targeted Youth Work Programmes - e.g. healthy relationships work, complementary education reducing risk of exclusion, wellbeing programmes
- In-School Mentoring - trained volunteers providing 1-2-1 to young people during the school day

The Mobile Youth Work Coordinator will support the youth development team in the delivery and expansion of mobile youth work programmes in south Essex. This includes both supporting and leading face-to-face work with young people on programmes and events, driving charity vehicles and taking oversight of their maintenance and resourcing.

Alongside face-to-face delivery, Bar 'n' Bus offers the opportunity to complete a Level 3 Qualification in Youth Work Practice to obtain national JNC Youth Support Worker status and this role will also include professional driver training to obtain C1 and D1 categories for driving vehicles related to mobile projects.



# Our Vision & Faith

## Our Vision

Bar 'n' Bus is a Christian charity working with young people throughout Essex.

We work in partnership with local churches, schools, councils and groups to provide professional, community-based youth work, seeking transformation and fullness of life for young people. We employ professional youth workers as well as recruiting, training and supporting teams of volunteers to offer a wider provision of community youth work.

Our heart is to provide programmes for young people in the locations of their choosing, rather than bringing them to our own venues. A large amount of our work takes place 'on the street' with detached youth workers engaging young people in parks, high streets and playgrounds, as well as utilising mobile youth vehicles for outreach sessions. We also provide a large amount of in-school support with a growing volunteer mentoring programme, bespoke group work and commissioned counselling programmes.

## Our Faith

We believe that God loves the world and cares about every young person - wanting them to live full, positive and meaningful lives. This faith leads us to give our time and efforts to seeking transformation in young people's lives through support, advice and positive activities, reflecting God's love through our actions.

Faith is a motivating factor in our work, and a spiritual reality for our team, but is not a requirement for those engaging with our work or services and is not necessarily at the forefront of our conversations with young people.

We exist to provide for young people's social, emotional, physical and spiritual needs regardless of their beliefs, background or status.

We expect that team members are actively involved in forwarding this faith foundation through prayer & theological reflection



# Key Tasks & Responsibilities

## Delivery of work with Young People

- Lead mobile youth work delivery sessions across a set programme providing for the social, physical, emotional and spiritual needs of young people. This include:
  - Leading Youth Work sessions using Bar 'n' Bus Mobile Unit(s)
  - Leading sessions involving other mobile youth work resources – e.g. football cage
- Build and nurture positive and supportive relationships with young people helping to increase their confidence, skills, aspirations and opportunities.
- Support wider youth work delivery as necessary including group work programmes, one-off events and residential opportunities.
- Support young people on a 1-to-1 basis as necessary and appropriate.

## Co-Ordination of Mobile Youth Work

- Drive the Mobile Youth Vehicle(s) and other mobile equipment to and from base of operations to youth work delivery locations.
- Lead on the resourcing and management of Bar 'n' Bus's resources for mobile youth work including:
  - Ensuring Mobile Unit(s) and other vehicles and equipment are well maintained and ready for regular youth work sessions
  - Ensuring mobile youth work resources are stocked, checked and ready for use
  - Manage and arrange for suppliers/services to meet legal requirements of vehicle – e.g. MOT, Servicing, Maintenance
  - Induct and support training of new staff and volunteers who will drive the mobile unit
  - Ensure all records relating to mobile youth work equipment and vehicles is kept up to date – e.g. risk assessments, maintenance logs
- Work alongside Youth Development Workers to initiate and maintain new mobile youth work projects

## Team & Leadership

- Contribute actively to team meetings, assisting in the development of Bar 'n' Bus's programme of youth work support
- Work within all Bar 'n' Bus's policies and procedures e.g. health and safety, safeguarding etc.
- Produce written materials for inclusion in reports and work with other staff to monitor and gather information required to evidence the impact of our work
- Participate in team fundraising activities as planned
- Participate in the spiritual life of Bar 'n' Bus (through active involvement in prayer meetings, theological reflection and spiritual development activities) and maintain the Christian ethos of the organisation.
- Undertake other reasonable requests made by management

## Training & Development

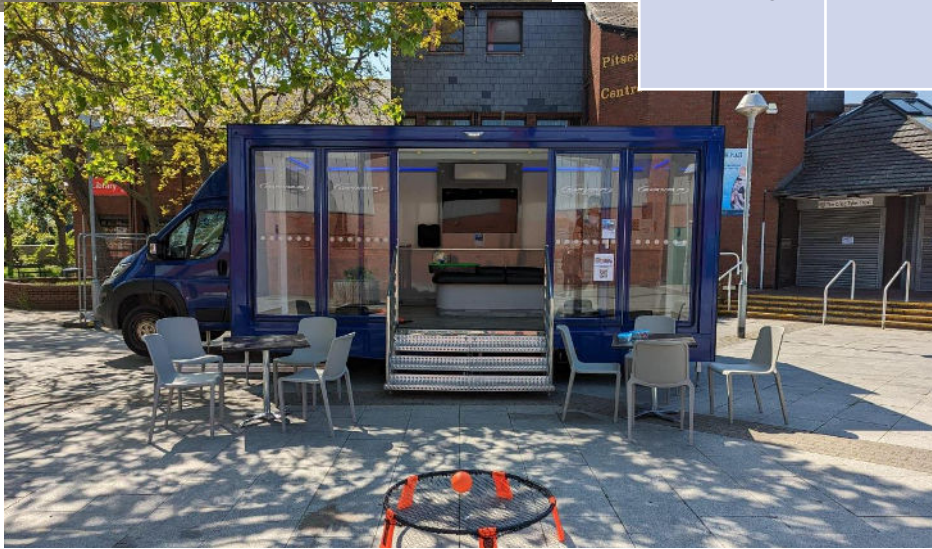
- If not already qualified, fully commit to completing the Level 3 Youth Work qualification provided by Bar 'n' Bus including attendance at training sessions and fulfilling evidence gathering administration.
- C and D1 Category (Large Vehicle & Minibus) training will be provided if necessary



# Example Working Week



	Monday	Tuesday	Wednesday	Thursday	Friday
Morning	Team Meeting & Prayer	Office Time Lunchtime Mobile Unit Session		Mobile Unit Resourcing & Upkeep	L3 Youth Work Training
Afternoon	Office Time Afterschool Mobile Unit Session		Afterschool Mobile Unit Session		Afterschool Mobile Unit Session
Evening		Mobile Unit Outreach Session	Mobile Unit Outreach Session	Mobile Unit Outreach Session	



This is to give an idea of the working pattern, but actual deployment times may be different depending on the needs and developments of the youth work programme

In addition, there may be requirements to work events at weekends on occasion and residential opportunities

# Person Specification

The successful candidate will have a passion to see young people to grow and a strong desire to support both session delivery and the operations surrounding the amazing resources available to us - specifically our mobile youth vehicle.

## Experience & Skills

### Essential

- Experience of face-to-face work with young people in a paid or voluntary capacity
- Willing and able to complete a Level 3 qualification in youth work (if appropriate)
- Good communication skills - particularly with young people
- Be physically fit and able to engage in physical youth work activity and manual handling associated with the mobile youth vehicle
- Is over 21 and holds full UK driving licence (this is a requirement of driving charity vehicles)
- Willing and able to undertake D1 and C1 category training as appropriate
- Good organisational skills - including communicating with suppliers etc. for ensuring equipment are professionally maintained.
- Be competent in the use of IT including MS Office

### Desirable

- A qualification in Youth Work Practice
- Experience of detached and/or mobile youth work
- Experience of resource management, especially vehicles
- Knowledge of Health and Safety management.
- Knowledge of Safeguarding children and young people

## Attributes

- A person who identifies as a Christian and is able to engage fully in the spiritual life of the charity through Christian prayer & theological reflection
- A person who engages with young people easily and genuinely cares about them.
- A person who has an interest in the Mobile Youth Vehicle and strong desire to ensure that it is well looked after
- A person who is physically capable of moving equipment, and accessing vehicles for resourcing in line with manual handling policy & procedures
- A person who enjoys driving and is willing to drive large vehicles (full training provided)
- A person who is flexible over how hours are worked across the week
- A person who approaches work with a positive attitude, willing be flexible to meet the needs of young people
- A person who acts with integrity and empathises with others.
- A person who works well in a team - able to both lead and support as necessary

All Bar 'n' Bus staff and volunteers have enhanced DBS disclosures and work within strict safeguarding guidelines.



# Terms of Employment

This is a full-time role (37.5 hours per week) requiring some evening and weekend work

**Location:** Office Basildon, Essex

**Contract:** Permanent

**Salary:** £24,121.76-£27,411.28 depending on qualifications & experience

**Start Date:** September 2024

## How to Apply

**How to apply:** You can apply for the role by downloading the application form from <https://barnbus.org.uk/vacancies/>

**Submission Deadline:** Applications should be completed by Noon (12pm) on 22<sup>nd</sup> July 2024

Shortlisting will take place on 23<sup>rd</sup> July 2024.

If shortlisted, you will be invited to Interview on 29<sup>th</sup> July 2024.

If you have any questions about the role, please contact us at **hello@barnbus.org.uk**

