



## Communications Team Volunteer (Press)

<b>Job Purpose:</b>	<p>You will join the Bar 'n' Bus Communications team – a dynamic and social group who meet weekly to develop creative and fun ways to promote and support the youth work delivered by Bar 'n' Bus within the local community.</p> <p>Whilst the team will work together on projects, each team member will have a specific area of focus, team, such as:</p> <ul style="list-style-type: none"> <li>- Press Communications</li> <li>- Events Co-Ordination</li> <li>- Social Media</li> <li>- Graphic Design</li> </ul>
<b>Time Commitment:</b>	3 hours per week – collaborative meeting session with Communication Team
<b>Core Tasks:</b>	<ul style="list-style-type: none"> <li>• Researching and collating good news stories from the Bar 'n' Bus youth work team – including visiting sessions as appropriate</li> <li>• Writing regular press releases and news items relating to Bar 'n' Bus' work with young people</li> <li>• Generating and editing regular Bar 'n' Bus newsletters for supporter base</li> <li>• Creating and maintaining with local press contacts</li> <li>• Exploring wider press engagement opportunities – e.g. TV, Radio as opportunities arise</li> </ul>
<b>Experience &amp; Skills:</b>	<ul style="list-style-type: none"> <li>• A passion and flair for writing</li> <li>• Competent in use of IT software – e.g. Microsoft Office suite</li> <li>• Strong networking skills</li> <li>• Good organisational skills</li> <li>• Nice to have – image creation skills and an eye for graphic design</li> </ul>
<b>Opportunities:</b>	<ul style="list-style-type: none"> <li>• Make a difference in the lives of young people</li> <li>• Share amazing news of hope with a large audience, promoting positivity and wellbeing</li> <li>• Develop new skills and existing skills</li> <li>• Meet new people</li> <li>• Reimbursement of agreed out of pocket expenses</li> <li>• Supervision, support and training</li> </ul>
<b>Attributes</b>	<ul style="list-style-type: none"> <li>• A belief in the cause of Bar 'n' Bus Trust</li> <li>• A confident and articulate individual able to communicate effectively with others</li> <li>• A person who is sympathetic towards Christian values and is able to contribute actively to the aims, ethos and values of Bar 'n' Bus Trust.</li> <li>• A person who has a desire to find and share a good story</li> <li>• A person who can work effectively as part of a team and on their own initiative.</li> <li>• A person who can think creatively</li> <li>• A person who has the ability to work under pressure and time constraints</li> </ul>

**Contact:**

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