



Communications Team Volunteer (Event Co-Ordination)

Job Purpose:	<p>You will join the Bar 'n' Bus Communications team – a dynamic and social group who meet weekly to develop creative and fun ways to promote and support the youth work delivered by Bar 'n' Bus within the local community.</p> <p>Whilst the team will work together on projects, each team member will have a specific area of focus, team, such as:</p> <ul style="list-style-type: none"> - Press Communications - Events Co-Ordination - Social Media - Graphic Design
Time Commitment:	3 hours per week – collaborative meeting session with Communication Team Additional hours for events as planned
Core Tasks:	<ul style="list-style-type: none"> • Developing a schedule of fundraising events • Plan and arrange face-to-face fundraising events • Recruit and lead other volunteers to assist as necessary • Work with Social Media Volunteer to develop campaigns and online events to increase giving (e.g. sponsored challenges) • Liaise with churches and supportive businesses to assist in their development of fundraising events as necessary
Experience & Skills:	<ul style="list-style-type: none"> • Excellent communication skills • Excellent organisational skills • The ability to gather a crowd • Experience of running events
Opportunities:	<ul style="list-style-type: none"> • Make a difference in lives of young people • Run amazing events with incredible people! • Develop new skills and existing skills • Meet new people • Reimbursement of agreed out of pocket expenses • Supervision, support and training
Attributes	<ul style="list-style-type: none"> • A belief in the cause of Bar 'n' Bus Trust • A confident and articulate individual able to communicate effectively with others • A person who is sympathetic towards Christian values and is able to contribute actively to the aims, ethos and values of Bar 'n' Bus Trust. • A person who has a desire to find and share a good story • A person who can work effectively as part of a team and on their own initiative. • A person who can think creatively • A person who has the ability to work under pressure and time constraints

Contact: ceo@barnbus.org.uk

07935 222 113