



HEALTH AND SAFETY POLICY FOR BAR 'N' BUS

This policy applies to all staff, volunteers or anyone working with, or on behalf of, Bar 'n' Bus.

The purpose of this policy:

- To keep young people, volunteers and staff safe by:
 - Providing appropriate safety and protection so that members can fully participate in Bar 'n' Bus's activities
 - Ensuring that the health, well-being and safety of each individual is always of paramount concern
 - Ensuring that procedures and guidelines are kept up to date by regularly reviewing them.

To achieve our Health and Safety policy purpose, we are committed to the following duties:

- Meet the responsibilities placed on the organisation by Health and Safety Commission guidance and Acts of Parliament (further details can be found at <https://www.hse.gov.uk/guidance/index.htm>)
- Undertake regular, recorded risk assessments of the organisation's premises, resources and all activities undertaken by the club on or off site
- Create a safe environment by putting health and safety measures in place as identified by risk assessment
- Ensure that all young people and staff/volunteers are given the appropriate level of training to keep themselves safe by regularly assessing individual ability dependant on age, maturity and development

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- Ensure that all members are aware of, understand and follow the organisation's health and safety policy
 - Ensure that normal operating procedures and emergency operating procedures are in place and known by all staff, volunteers and, where appropriate, by young people
 - Provide access to telephone, and make reasonable provision to first aid facilities, and if possible have a qualified first aider at sessions
 - Report any injuries or accidents sustained during any activity or whilst on the premises. There is a place to do so on the Session Form and also more information in our Accident and Emergencies Policy documents
 - Where the club provides services for children and/or young people, ensure that Safeguarding Policy and procedures are in place and fully implemented
 - Ensure that the implementation of the policy is reviewed regularly and monitored for effectiveness.

Sign Off on Policy

Name: Jamie Sawtell

Position: Chief Executive Officer

Signed:

Dated:

We are committed to reviewing our policy, procedures and good practice guidelines annually.

This policy was last reviewed on:

..... (Date)

This document is to be reviewed on a regular basis, after an incident or on receipt of notification of a change in National Policy.